

## **Montana Department of Revenue**

Dan Bucks
Director

Brian Schweitzer
Governor

JOHN DOE CUSTOMER 123 MAIN ST ANY CITY MT 59601

March, 09 2009

Letter ID: L0668332032 Account ID: 4521783-002-MRW

## **RE: Mineral Royalty Withholding Payment Voucher (RW-1)**

This voucher is for your use in reporting and paying the Mineral Royalty Withholding Tax you have withheld for the quarter ending 3/31/2008.

Please use this voucher to ensure proper credit of your payment. Please mail the voucher and your check in the envelope provided.

## **How to Complete Your Quarterly Mineral Royalty Payment Voucher**

Please print your numbers in the blocked area of the payment voucher like the example shown. The numbers should not touch the lines of the blocked area. The numbers should be hand-written, not typed. The amount entered should not include a dollar sign. Do not enter a negative amount.



Your payment voucher and check will be read by scanning equipment. Please use only black or blue ink when you write on the voucher and fill out your check. The payment voucher has been pre-populated with information, and is specific to the taxpayer and account type shown. To ensure that your payment is properly credited to your account, it is important to use the voucher as intended. You should not photocopy the voucher, use it for another person's payment, or use it for another account type.

Please make your check payable to the Montana Department of Revenue. Remember to remove your check stub before mailing. Your check should not be stapled or attached in any way to the payment voucher.

If you have questions or need help from our office, please call (406) 444-6900.

Sincerely,

Citizens Services PO Box 6309 Helena, MT 59604-6309 Phone: (406)444-6900

Fax: (406)444-072

Metach coupon below and mail with your check to the Montana Department of Revenue

Make checks payable to the Montana Department of Revenue.

Mineral Royalty Withholding Tax Payment Voucher Acct ID: 4521783-002-MRW Period End Date: 3/31/2008

JOHN DOE CUSTOMER 123 MAIN ST ANY CITY MT 59601

Do not staple your check or correspondence to this coupon.

DEPARTMENT OF REVENUE P.O. Box 6309

Amount Paid

Helena, MT 59604-6309